

HIAWATHA BEHAVIORAL HEALTH
Administrative Policy

CHAPTER: Recipient Rights	SECTION: Comprehensive Examinations – 6.2
EFFECTIVE DATE: 10/23/00	APPROVAL /REVISED DATE: 5/27/14
REVIEW DATE: 5/27/2025	REVIEW COMMITTEE: Recipient Rights Advisory Committee
	CHANGES: Yes No X

I. Purpose

Comprehensive Examination shall serve as the basis for the development of a recipient's Individualized Plan of Service.

II. Policy

It is the policy of Hiawatha Behavioral Health to require that recipient's receive a comprehensive examination.

III. Definitions:

- A. Comprehensive Examination - to include, but not be confined to, the physical, emotional, behavioral, social, recreational status, and/or needs of the resident.
- B. Facility: A residential facility for the care or treatment of individuals with serious mental illness, serious emotional disturbance, or developmental disability that is either a state or a licensed facility.

IV. Procedure:

- A. Within 24 hours after admission, each resident of a hospital or center shall receive a comprehensive physical and mental examination.
- B. A report of the initial comprehensive examination shall include the diagnosis of the physical and mental condition of the recipient and a prescribed program for initial care and treatment of the diagnosed condition pending the first treatment planning meeting.
- C. All examinations results, diagnostic findings, lab reports, treatment program orders, and other relevant documents shall become a part of the recipient's electronic medical record
- D. Each resident shall be periodically reexamined not less than annually.

V. Application:

Hospital and facility settings

VI. Cross Reference and Legal Authority:

- A. Mental Health Code, Act 258 of the Public Acts of 1974, as amended, Sections 330.1100a, and 330.1710