HIAWATHA COMMUNITY MENTAL
HEALTH AUTHORITY
May 26, 2026
Via Telehealth

1. Call to Order:

2. Roll Call was taken:

MEMBERS PRESENT: Jay Martin, George Ecclesine, Fred Feleppa, Ivan Gable, Jennifer Hinde, Heidi Janz, Ron Meister, Diane Patrick, Michael Patrick, and Craig Reiter.

MEMBERS ABSENT: Zara Masood, Jaime Ziemba.

Those in attendance stood for the Pledge of Allegiance to the Flag of the United States of America.

3. Agenda: It was moved and carried by unanimous vote to:

MOTION: R. Meister SECOND: M. Patrick	Approve the agenda with addition of: election of Officers, alternates for CMHA meeting in June, Committee appointments, and rural resolution.

4. Minutes: It was moved and carried by unanimous vote to:

MOTION: G. Ecclesine SECOND: C. Reiter	Approve the April 2026 minutes as presented.

5. Public Comment: Megan Rooney, Northcare CEO, joins from Manistique office.

6. Committee Reports:

   A. Personnel: The Personnel Committee met on 5/4/2026 and Michael Patrick reviewed the minutes of their meeting. He reports that the Committee reviewed Personnel Handbook sections 14.1 through 23.3. It was moved and carried by unanimous vote to:

MOTION: M. Patrick SECOND: R. Meister	Approval of changes to Personnel Handbook outlined in the included Changes Summary.

The Committee reviewed Policies 1.32 – Master Health Insurance Portability and Accountability Act (HIPAA) Security Policy, 1.33 – Master Health Insurance Portability and Accountability Act (HIPAA) Business Associate Agreement, 1.34 – Master Health Insurance Portability and Accountability Act (HIPAA) Sanction Policy, 3.10 – Return to Work, 3.11 – Drug Testing, and 5.8 – Identity Theft Prevention with no suggested changes.

They reviewed the Quarterly Staffing Report and Quarterly Training Report. It was moved and carried by unanimous vote to:

MOTION: M. Patrick SECOND: C. Reiter	Accept the 5/4/2026 Personnel Committee Report as presented.

B. Finance: The Finance Committee met on 5/20/2026 and George Ecclesine reviewed the minutes of their meeting. He reported that the Committee reviewed payments for April 2026. It was moved and carried by unanimous vote to:

MOTION: G. Ecclesine SECOND: M. Patrick	Approval of the April 2026 paid invoices, checks 2489-2499, 120712-120787 EFT 001673-1713 in the amount of $1,114,144.61 and ACH transactions in the amount of $635,750.98 (reviewed credit card detail and board expenses).

They reviewed financial statements for April 2026. It was moved and carried by unanimous vote to:

MOTION: G. Ecclesine SECOND: C. Reiter	Approval to place April 2026 financial statements on file.

The Committee discussed updated pricing for an additional area of carpeting and leveling of bathroom floors in the St. Ignace office. It was moved and carried by unanimous vote to:

MOTION: G. Ecclesine SECOND: D. Patrick	Approval of final total project cost in St. Ignace office of $37,008.43.

The Committee reviewed and discussed the FY 25 Financial Audit. Lisa Harris reviews with the group. It was moved and carried by unanimous vote to:

MOTION: G. Ecclesine SECOND: M. Patrick	Approval to accept FY 25 Financial Audit as presented.

The Committee reviewed the Alternate Funding Report. They discussed replacement of ten desktop computers. The Committee discussed disposal of a 2018 Ford Escape with 130,000 miles. The vehicle is in need of engine replacement. It was moved and carried by unanimous vote to:

MOTION: G. Ecclesine SECOND: M. Patrick	Approval to dispose of 2018 Ford Escape to the salvage yard.

The Committee reviewed Policies 4.6 – Donation/Contribution Management and 4.14 – Securing Alternate Funding with no suggested changes. It was moved and carried by unanimous vote to:

MOTION: G. Ecclesine SECOND: C. Reiter	Accept the 5/20/2026 Financial Committee report as presented.

C. Program/Planning Committee: The Program/Planning Committee met on 5/11/2026 and Diane Patrick reviewed the minutes of their meeting. She reported that the Committee reviewed the QI Report FY26 Q2. They reviewed Policies 2.1 – Comprehensive Mental Health Services and 2.2 – Annual Service Plan with no suggested changes. They reviewed Policies 1.22 – Clinic and Program Closings, 2.9 – Community Input, and 2.10 – Program Evaluation Outcome System. It was moved and carried by unanimous vote to:

MOTION: D. Patrick SECOND: M. Patrick	Approve Policy 1.22 – Clinic and Program Closings with changes as presented.

It was moved and carried by unanimous vote to:

MOTION: D. Patrick SECOND: G. Ecclesine	Approve Policy 2.9 – Community Input with changes as presented.

It was moved and carried by unanimous vote to:

MOTION: D. Patrick SECOND: M. Patrick	Approve Policy 2.10 – Program Evaluation Outcome System with changes as presented.

The Committee reviewed the QAPIP. It was moved and carried by unanimous vote to:

MOTION: D. Patrick SECOND: C. Reiter	Approve of the QAPIP as presented.

It was moved and carried by unanimous vote to:

MOTION: D. Patrick SECOND: C. Reiter	Accept the 5/11/2026 Program/Planning Committee report as presented.

D. Building & Grounds Committee: Did not meet.

E. Executive Committee: The Executive Committee met on 5/21/2026. Minutes are reviewed. The Committee reviewed Policies 1.27 – Team Building Benefits, 2.8 – Community and Education Awareness, 2.15 – Program Approval, 5.2 – Operational Guidelines, and 5.5 – Person Served Input System with no suggested changes. They discussed election of Officers and potential changes to Committee membership, the Board calendar including ways to minimize weather related barriers, PIPH response to anticipated new RFP, and McBroom's plan to make the Upper Peninsula one CMH System. It was moved and carried by unanimous vote to :

MOTION: C. Reiter SECOND: G. Ecclesine	Accept the 5/21/2026 Executive Committee report as presented.

F. Recipient Rights Committee: The Recipient Rights Committee met on 4/29/2026 and Ivan Gable reviewed the minutes of their meeting. He reports that the Committee reviewed the Office of Recipient Rights Data Report for the quarter January 1, 2026 through March 31, 2026. It was moved and carried by unanimous vote to :

MOTION: I. Gable SECOND: M. Patrick	Approve of the Office of Recipient Rights Data Report as presented.

The Committee was trained on Administrative Policies 6.1 – Communication by Mail, Telephone & Visits in a Residential Setting, 6.2 – Comprehensive Examinations, 6.3 – Confidentiality/Disclosures, 6.4 – Family Planning, 6.6 – Fingerprinting, Photographing, Video and Audio Recording, Use of One Way Glass, 6.19 – Recipient Rights Advisory and Appeals Committee, and 6.22 – Services Suited to Condition/Second Opinion. They reviewed the Semi-Annual Report, and discussed Recipient Rights Advisory and Appeals Committee training dates. It was moved and carried by unanimous vote to :

MOTION: I. Gable SECOND: R. Meister	Accept the 4/29/2026 Recipient Rights Committee report as presented.

G. Corporate Compliance Committee: Did not meet.

7. Director's Report: CEO Courtney Grant highlighted the following, per her CEO report included in the packet:

- Completed and submitted ICSS application (Intensive Crisis Stabilization Services) for children and adults to Northcare Network for review.
- Received Intensive Care Coordination with Wraparound Certification letter.
- Communicated feedback on Mental Health Framework to the Department.

It was moved and carried by unanimous vote to:

MOTION: C. Reiter SECOND: G. Ecclesine	Accept the CEO report as presented.

8. Unfinished Business:

None.

9. New Business:

a. Election of Officers

Jay Martin is nominated to continue as Board Chairperson. It was moved and carried by unanimous vote to:

MOTION: C. Reiter SECOND: G. Ecclesine	Accept Jay Martin as Board Chairperson.

Ron Meister is nominated to continue as Vice-Chair of the Board. It was moved and carried by unanimous vote to:

MOTION: G. Ecclesine SECOND: C. Reiter	Accept Ron Meister as Vice-Chair of the Board.

Fred Feleppa is nominated to continue as Board Secretary. It was moved and carried by unanimous vote to:

MOTION: C. Reiter SECOND: G. Ecclesine	Accept Fred Feleppa as Board Secretary.

George Ecclesine is nominated to continue as Board Treasurer. It was moved and carried by unanimous vote to:

MOTION: D. Patrick SECOND: G. Ecclesine	Accept George Ecclesine as Board Treasurer.

b. Alternates for CMHA meeting in June
  - Mr. Martin appoints Craig Reiter, Michael Patrick, and Diane Patrick as our Voting Delegates.

c. Committee appointments
  - Mr. Martin advises the Board of Committee appointment changes, including the addition of Craig Reiter to CFAP (and removal of Diane Patrick), Craig Reiter to GLRMHA (with the removal of Jay Martin), Zara Masood to Finance (with the removal of Craig Reiter), Craig Reiter to Building & Grounds (with the removal of Zara Masood). It is moved and carried by unanimous vote to:

MOTION: C. Reiter SECOND: G. Ecclesine	Approve of the Committee appointment changes as presented.

d. Rural resolution
  - Discussion of this issue, and that this should go to the full Legislature so that they will be aware of this.

MOTION: R. Meister SECOND: M. Patrick	Approval to support this definition of “rural” and the letter as presented.

10. Board Member Comments:

G. Ecclesine – Great job to Lisa and Courtney on the Audit, congratulations.
D. Patrick – Thanks to Courtney for the new member orientation, she found it very helpful.
M. Patrick – Congratulations on the Audit results.
C. Reiter – yields his time to Megan Rooney, who gives an update on Northcare lawsuit.

11. Adjourn: It was moved and carried by unanimous vote to:

MOTION: M. Patrick SECOND: R. Meister	Adjourn the meeting at 7:45 p.m.

____
Fred Feleppa, Secretary

____
Jenni Sweet, Recording Secretary
Board Approved: