

HIAWATHA COMMUNITY MENTAL
HEALTH AUTHORITY

August 24, 2026
Via Teleconference

1. Call to Order:
2. Roll Call was taken:

MEMBERS PRESENT: Chairperson Jay Martin, George Ecclesine, Fred Feleppa, Jennifer Hinde, Heidi Janz, Ron Meister, Diane Patrick, Michael Patrick, Craig Reiter, and Jaime Ziemba.

MEMBERS ABSENT: Ivan Gable and Zara Masood.

Those in attendance stood for the Pledge of Allegiance to the Flag of the United States of America.

3. Agenda: It was moved and carried by unanimous vote to:

MOTION: R. Meister SECOND: M. Patrick	Approval of agenda with addition of “Clubhouse property” to new business.
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4. Minutes: It was moved and carried by unanimous vote to:

MOTION: C. Reiter SECOND: M. Patrick	Approve the July 2026 minutes as presented.
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5. Public Comment: None.

6. Committee Reports:

- A. Personnel: The Personnel Committee met on 8/3/2026 and Mike Patrick reviewed the minutes of their meeting. He reported that the Committee reviewed the Personnel Handbook sections 24.1 through 33.5. It was moved and carried by unanimous vote to:

MOTION: M. Patrick SECOND: R. Meister	Accept the changes to the Personnel Handbook as presented.
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The Committee reviewed FY 26 3rd quarter Personnel Reports and Training Reports. They reviewed the CEO Performance Goals with no suggested changes. It was moved and carried by unanimous vote to:

MOTION: M. Patrick SECOND: D. Patrick	Approval to keep the CEO Performance Goals as they are for the next fiscal year.
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The Committee reviewed current UAW Professional and Paraprofessional contracts with no

suggested changes. They reviewed all salary scales with no suggested changes. It was moved and carried by unanimous vote to:

MOTION: M. Patrick SECOND: C. Reiter	Accept the 8/3/2026 Personnel Committee report as presented.
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B. Finance: The Finance Committee met on 8/19/2026 and George Ecclesine advised that the Committee did not meet quorum, therefore their action items were moved to the Executive Committee's 8/20/2026 meeting.

C. Program/Planning Committee: The Program/Planning Committee met on 8/10/2026 and Diane Patrick reviewed the minutes of their meeting. She reports that the Committee reviewed the FY26 3rd Quarter report and Contract Monitoring results. They reviewed Policy 2.14 – Community Improvement. It was moved and carried by unanimous vote to:

MOTION: D. Patrick SECOND: M. Patrick	Approval of Policy 2.14 – Community Improvement with changes as presented.
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They reviewed Policy 2.20 – Consumer Training. It was moved and carried by unanimous vote to:

MOTION: D. Patrick SECOND: C. Reiter	Approval of Policy 2.20 – Consumer Training with changes as presented.
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The Committee discussed request regarding target for A1C, AIMS, and Med Consent from 100% to 95%. Discussion regarding minimal exceptions related to the inability to obtain/complete due to no shows, reschedules, office closures, etc. It was moved and carried by unanimous vote to:

MOTION: D. Patrick SECOND: M. Patrick	Accept the 8/10/2026 Program/Planning Committee report as presented.
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D. Building & Grounds Committee: Committee held a special meeting on 8/24/20206. Their agenda will be discussed under “new business” during this meeting.

E. Executive Committee: The Executive Committee held a Special Meeting on 8/7/2026 and George Ecclesine reviewed the minutes of their meeting. He reports that after holding a closed session, Courtney Grant to contact Northcare CEO, Megan Rooney, and ask her to disseminate Attorney opinion to the Northcare Board. It was moved and carried by unanimous vote to:

MOTION: G. Ecclesine SECOND: M. Patrick	Accept the 8/7/20206 Executive Committee special meeting report as presented.
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The Committee met for their regular session on 8/20/2026 and George Ecclesine reviews the minutes of their meeting. He reports the Committee discussed the CEO Performance Evaluation and CEO Position Description with no suggested changes. They review Policy 7.9 – Corrective Action Plan with no suggested changes. They reviewed Policy 7.10 – Deficit Reduction Act (DRA). It was moved and carried by unanimous vote to:

MOTION: R. Meister SECOND: G. Ecclesine	Approval of Policy 7.10 – Deficit Reduction Act (DRA) with changes as presented.
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They reviewed Policy 7.11 – Enforcement & Discipline. It was moved and carried by unanimous vote to:

MOTION: R. Meister SECOND: M. Patrick	Approval of Policy 7.11 – Enforcement & Discipline with changes as presented.
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They reviewed Policy 7.12 – Privacy Policy with no suggested changes. The Committee reviewed Policy 7.13 – Responding to Government Investigation. It was moved and carried by unanimous vote to:

MOTION: R. Meister SECOND: G. Ecclesine	Approval of Policy 7.13 – Responding to Government Investigation with changes as presented.
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The Committee discussed Clubhouse relocation, EGLE Updates, Bridge Health, and Personnel issues. They discussed Years of Service letters. It was moved and carried by unanimous vote to:

MOTION: R. Meister SECOND: M. Patrick	Approval to send Years of Service letters to Kathy Petersen and Joe Pilot as discussed.
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They then moved to items carried from the Finance Committee, where there was no quorum. They reviewed payments for July 2026. It was moved and carried by unanimous vote to:

MOTION: R. Mesiter SECOND: G. Ecclesine	Approval of the July 2026 paid invoices, checks 2525-2537, 120931-121039 EFT 001780-1831 in the amount of \$1,842,255.32 and ACH transactions in the amount of \$670,628.64 (reviewed credit card detail and board expenses).
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The Committee discussed the July 2026 Financial Statements. It was moved and carried by unanimous vote to:

MOTION: R. Meister SECOND: M. Patrick	Approval to place the July 2026 Financial Statements on file as presented.
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The Committee discussed the bid for purchase of WMWARE three-year agreement. It was moved and carried by unanimous vote to:

MOTION: R. Meister SECOND: C. Reiter	Approval of bid for purchase of WMWARE renewal for three years totaling \$51,840.
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The Committee reviewed and discussed bid for carpet in two areas of the Sault office. It was moved and carried by unanimous vote to:

MOTION: R. Meister SECOND: G. Ecclesine	Approval of bid for the purchase of carpet from Carpet Mart for SMI room and hallway outside the Board Room totaling \$30, 671.
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The Committee discussed need for generator in the Sault office and the difficulty of securing bids and pricing. It was moved and carried by unanimous vote to :

MOTION: R. Meister SECOND: G. Ecclesine	Approval of bid for a generator from Wolverine Power Systems for \$89,282.00 and labor from Malone Electric for \$75,596 with additional costs for concrete and running gas line.
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It was moved and carried by unanimous vote to :

MOTION: R. Meister SECOND: M. Patrick	Accept the 8/20/2026 Executive Committee report as presented.
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F. Recipient Rights Committee: The Recipient Rights Committee met on 7/29/2026 and Jen Hinde reviewed minutes from their meeting. She reports that the Committee reviewed the Office of Recipient Rights Data Report for the quarter April 1, 2026 through June 30, 2026. They reviewed Policies 6.15 – Treatment by Spiritual Means, Right to be Treated with Dignity And Respect, Qualifications and Training for Recipient Rights Personnel, 6.24 – 42 Code of Federal Regulations (CFR) Part 2 Substance Use Disorders Recipient Rights Protection System, 6.27 – 42 Code of Federal Regulations (CFR) Part 2 – Substance Use Disorders Confidentiality/Disclosure with no suggested changes. It was moved and carried by unanimous vote to:

MOTION: J. Hinde SECOND: D. Patrick	Accept the 7/29/2026 Recipient Rights Committee report as presented.
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G. Corporate Compliance Committee: The Corporate Compliance Committee met on 8/12/2026 and Fred Feleppa reviewed minutes from their meeting. He reports that the Committee reviewed compliance issues/complaints, process of monitoring ABDs, Appeals for the Fiscal Year so far, and list of regular monitoring activities. It was moved and carried by unanimous vote to:

MOTION: F. Feleppa SECOND: C. Reiter	Accept the 8/12/2026 Corporate Compliance Committee report as presented.
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7. Director's Report: CEO Courtney Grant highlighted the following, per her CEO report included in the packet:

- Discussion on available grant funding for technology and access to care.
- Update from Thaddeous Lewandowski at EGLE.
- Communication with Doug VanEssen regarding legal opinion.
- Discussion of internal process of handling Medicaid Spenddown to restructure as General Fund level of care.

It was moved and carried by unanimous vote to:

MOTION: R. Meister SECOND: G. Ecclesine	Accept the CEO report as presented.
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8. Unfinished Business:

None.

9. New Business:

New business item is carried from Building & Grounds Committee Special Meeting held on 8/24/2026 regarding the Clubhouse property. Discussion regarding needed renovations to the current Clubhouse building, alternate location that was found, and recent Clubhouse International Accreditation. It was moved and carried by unanimous vote to:

MOTION: C. Reiter SECOND: D. Patrick	Approval to reach out to at least two (2) Realtors to obtain Market Value Analysis for the Clubhouse property.
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10. Board Member Comments:

F Feleppa – Advises we should move the Clubhouse property discussion to both Building & Grounds and Program/Planning Committees for further discussion and input.

11. Adjourn: It was moved and carried by unanimous vote to:

MOTION: M. Patrick SECOND: R. Meister	Adjourn the meeting at 7:55 p.m.
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Fred Feleppa, Secretary

Jenni Sweet, Recording Secretary
Board Approved: